

GEDNEY HILL PARISH COUNCIL

I hereby give you notice that the Annual Parish Council Meeting of the above-named Parish Council will be held at Gedney Hill & District Memorial Hall, PE12 0NN following the Annual Parish Meeting at 6.30pm on Monday 18 May 2025.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Tessa Brooks

Tessa Brooks, Clerk/RFO Gedney Hill Parish Council
12 May 2026

The Agenda is as follows:

1. Election of Chair and Declaration of Acceptance of Office.
2. Declaration on Acceptance of Office – Sarah Berrisford.
3. Election of Vice Chair.
4. Chairmans remarks.
5. Apologies for absence and acceptance.
6. Declarations of interest under the Localism Act 2011 and consideration of any requests for dispensation.
7. To approve the draft minutes of the meeting held on 02 March 2026.
8. Appointing of Committees – Existing Play Park Committee to resolve the change of Officers. Angela Watson to remain as Chair, Tom Bill (Vice Chair) and Georgii Taylor (Secretary).
9. Appointing representatives to other bodies –nominations for Gedney Hill Estate Charity.
10. Subscriptions – to resolve to subscribe to the following external bodies. Lincolnshire Association of Local Councils, Information Commissioner Office and The Society of Local Council Clerks.
11. Direct Debits – to resolve to continue to pay via direct debit the following Electricity (EDF), Drainage Rates (South Holland Drainage Board), Water Bill (Anglian Water), and Clerk Mobile (ID Mobile).

12. Review of Policy Documents – to resolve IT Policy, Financial Regulations Policy, Standing Orders, Code of Conduct and Publication Scheme under the FOI Act 2000 and Biodiversity Policy.
13. PPC Update.
14. Clerk's report on matters outstanding.
15. Financial Report.
 - a) Expenditure
 - b) Income
 - c) To resolve acceptance of the following quotations:
 - Fire Door - to replace the Fire Door at the Pavilion to comply with the Fire Risk Assessment and Fire Safety ADS quotation £3,394.99 excluding VAT.
 - Cemetery and Playing Field Maintenance - TA Blackamore Limited price increase for 26/27 by 3%, estimated total based on 25/26 visits £1,172.00 excluding VAT.
 - Clock Winding – Increase in the service from £150.00 to £200.00 per year.
 - Bollard Service – Annual service of the bollard to the playing field Rhino quotation £235.00 excluding VAT.
 - Sanitary bin for the Pavilion –to comply with legislation PHS quotation to provide and service a sanitary bin in the Pavilion £112.00 per year.
 - Quotation for the electrical work and fitting of the defibrillator £255.00 excluding VAT.
16. Insurance renewal.
17. School enquiry for the installation of a clothing bank in front of the school.
18. Wryde Croft Wind Farm Small Project Fund – application submitted for marquees and PA system in the sum of £4,391.90.
19. Correspondence: email received via Cllr Eldridge from a parishioner regarding the condition of the bus shelter on Highstock Lane.
20. To advise of any items to be added to the next meeting agenda.
21. End of financial year 2025/26 AGAR:
 - a. Receive and accept the Internal Auditor's Report for 2025/26 (*if the Internal Auditor provides a separate written report*)
 - b. Review and accept the Statement on Internal Control for 2025/26 (AGAR p3)
 - c. Complete the Annual Governance Statement for 2025/26 (AGAR p4)
 - d. Accept the Accounting Statements for 2025/26 (AGAR p5)
 - e. Approve the Notice of Public Rights for inspection of the 2025/26 accounts.
22. Date of next meeting – Monday 6 July 2025 at 6.30pm Parish Council Pavilion.

Members of the public wishing to speak on any matters on the agenda, other than during the public forum, must ask permission from the Chairman.